

ROOSEVELT UNION FREE SCHOOL DISTRICT

APPROVED MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.org

PLANNING MEETING

ROOSEVELT HIGH SCHOOL LIBRARY

THURSDAY March 13, 2014

3:00 pm (Meeting convenes with anticipated adjournment into Executive Session)

5:00 pm (Meeting convenes in Public Session)

"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"

The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday, March 13, 2014 at the Roosevelt Middle School Library, 335 E. Clinton Street, Roosevelt, New York 11575

I. CALL TO ORDER

The Board of Education Meeting was called to order by President Robert Summerville at **3:18 pm**.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Robert Summerville, President
Alfred T. Taylor, Vice President
Wilhelmina Funderburke, Trustee
Robert Miller, Trustee
Willa Scott, Trustee

Lenore Pringle, District Clerk

The following School Administrators were present:

Dr. Deborah L. Wortham, Superintendent of Schools
Marnie Hazelton, Assistant Superintendent for Elementary Education
Lyne Taylor, Assistant Superintendent for Business and Operations
Marilyn Zaretsky, Assistant Superintendent for Secondary Education

The following School Administrators were NOT present:

Ronald Grotsky, Interim Assistant Superintendent for Human Resources and Professional Development
Dr. Lauber, Assistant Superintendent for Transition and Finance

I. MOTION TO CONVENE IN EXECUTIVE SESSION **TIME: 3:20 pm**

For the purpose of discussing the following:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

MOTION BY: W. Scott

SECOND BY: A. Taylor

YEA: 5

NAY: 0

ABSTAIN: 0

II. CALL TO ORDER **TIME: 5:37 pm****III. MOTION TO RECONVENE IN REGULAR SESSION**

MOTION BY: R. Miller

SECOND BY: A. Taylor

YEA: 5

NAY: 0

ABSTAIN: 0

IV. PLEDGE OF ALLEGIANCE**V. SUPERINTENDENT’S REPORT**

- a) ESL/Bilingual Education ~ *Ms. Laboy*
- b) Roosevelt Middle School ~ *Ms. McVea and Assistant Principals*
- c) RHS-Co Curriculum Club~ *Dr. Stephen Strachan and Student Government Advisor*
- d) Oasis Children Services ~ *Sandy Persaud*
- e) Budget Presentation ~ *Dr. Wortham & Ms. L. Taylor*

VI. CONSENT AGENDA (02.27.2014) *page 5-11*

- A. Organizational Items**
 - 1. Approval of January 2014 Board Minutes
- B. Curriculum and Instruction**
 - 1. Approval of Committee on Special Education Minutes
 - 2. Use of Facilities
- C. Business**
 - 1. Adoption of Alternative Veteran's Exemption
 - 2. Extra Classroom Activities Account
- D. Human Resources & Professional Development**
 - Schedule A - Certified Staff Resolutions
 - Schedule C – Extra Duty Stipends
 - Schedule H: Name Change

VII. RESOLUTIONS FOR ACTION *page 12-21*

- A. Organizational Items**
 - 1. Electronic Cigarettes
- B. Curriculum and Instruction**
 - 1. Consultant Services
- C. Business**
 - 1. Treasurer's Report
 - 2. Claim Auditors Report
 - 3. Warrants
- D. Human Resources & Professional Development**
 - Schedule A: Certified Staff Resolutions
 - Schedule B: Classified Staff Resolutions
 - Schedule C: Extra Duty Stipends
 - Schedule E: Substitute Teacher Appointment

VIII. RESOLUTIONS FOR DISCUSSION *pages 22-31*

- A. Organizational Items**
 - 1. Out of State Trip
- B. Curriculum and Instruction**
 - 1. Approval of Committee on Special Education Minutes
 - 2. Out of State Trips
 - 3. Summer School Contract w/BOCES
- C. Business**
 - 1. Treasurer's Report
 - 2. Claim Auditors Report
 - 3. Warrants
 - 4. Budget Transfers
 - 5. Cash Receipts from Athletic Game
 - 6. Receipt of Cash from My Locker
 - 7. Budget Amendment
- D. Human Resources & Professional Development**
 - Schedule A - Certified Staff Resolutions
 - Schedule B: Classified Staff Resolutions
 - Schedule C: Extra Duty Stipends
 - Schedule E: Substitute Teacher Appointment

IX. QUESTIONS/COMMENTS FROM THE PUBLIC ON INDIVIDUAL ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on **Individual items only**. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

CONSENT AGENDA**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

January 16, 2014 Planning Meeting
January 29, 2014 Action Meeting

Move to: Consent Agenda

B. CURRICULUM AND INSTRUCTION**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of December 16, 2013 to January 16, 2014.

Move to: Consent Agenda

2. USE OF FACILITIES – ESL

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the use of facilities request from **ESL Bilingual Family Academy** to use **Washington Rose Elementary School** from March 1, 2014 through June, 2014 (*Saturdays Only*) 9:00 a.m. to 12:00 p.m.

Move to: Consent Agenda

C. BUSINESS**1. ADOPTION OF VETERANS EXEMPTION**

- a. **WHEREAS**, veterans have provided an invaluable service to this country by risking their lives to protect the freedoms enjoyed by all citizens of the United States; and

WHEREAS, in recognition of this service and the sacrifices that it entailed, on December 8, 2013 Governor Cuomo signed a bill to allow school districts to partially exempt property owned by certain qualified veterans; and

WHEREAS, such bill requires the governing body of a school district to pass a resolution to adopt such bill, now, therefore, be it

RESOLVED, that the Roosevelt Union Free School District does hereby adopt the exemption provided for in Real Property Tax Law (“ RPTL”) Section 458-a; and be it further

RESOLVED, that the maximum exempt amount shall be as follows: \$12,000 for all eligible recipients of the exemption provided for under RPTL Section 458-a, \$8,000 for all veterans who served in a “ combat zone” as that term is defined under RPTL Section 458-a \$40,000 for all veterans who suffered a “ service connected” disability as that term is defined under RPTL Section 458-a; and be it further

RESOLVED, that the Roosevelt Union Free School District does hereby adopt the expanded definition of the term “ qualified owner” as that term is defined under RPTL Section 458-a, to include a “ Gold Star Parent” as that term is defined under RPTL Section 458-a; and be it further

RESOLVED, that the Roosevelt Union Free School District does hereby allow a cooperative corporation to be eligible to receive such exemption pursuant to RPTL Section 458-a (6)(d); and be it further

RESOLVED, that the Roosevelt Union Free School District does hereby allow a qualified veteran under RPTL Section 458-a to transfer, on a pro-rated basis, his exemption to another home purchased within the Roosevelt Union Free School District.

POSTPONED

2. EXTRA CLASSROOM ACTIVITY FUND

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Extra-Curricular Activity Balances for the quarter ending December 31, 2013.

CLUBS	BALANCE
Art	\$18.60
Centennial Ave. School	\$3,395.84
Citizens Advisory	\$83.60
8th Grade	\$2,886.29
9th Grade	\$373.15
10th Grade	\$497.48
11th Grade	\$959.17
12th Grade	\$116.02
Chorale Society	\$62.60
Dance	\$434.51
Drama/Theatre	\$98.60
Dads for Education	\$74.60
Family & Consumer Science	\$494.35
Future Business Leaders of America	\$129.60
Future Homemakers of America	\$348.11
National Honor Society (Senior High)	\$274.66
Peer Mediation	\$412.76
Pinch Hitters	\$1,551.33
Prekindergarten	\$5,505.68
Roosevelt High School	\$332.83
Roosevelt Middle School	\$1,149.38
Student Government	\$812.50
Student Government (Elementary)	\$288.91
Ulysses Byas	\$1,815.78
Washington Rose	\$6,809.93
Yearbook	\$32.29
Interest	\$22.24
Total	\$28,980.81

Move to:

Consent Agenda

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A
CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary increase for the following certified staff member:

Name:	Randazzo, William
Position:	Art Teacher
Location:	Roosevelt Middle School
Effective:	December 12, 2013
From:	MA Step 13 \$85,387.00
To:	MA +30 Step 13 \$89,374.00 (pro-rated)

Appropriation in Budget: A2110.130-07-A1G2

Move to: Consent Agenda

SCHEDULE C
EXTRA DUTY STIPENDS

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following clerical staff for **Saturday Regents Prep** effective March 1, 2014 through **June 14, 2014**. The hours are **8:00 am to 12:00 pm**.

<u>Name</u>	<u>Rate</u>
Hunt, Brenda	\$25.14
Williams, Debbie	\$25.49

Funding Source SIG: F2110.150-14-5123

Move to: Consent Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **College and Career Center Lab Counselors**. The hours are 3:00 pm to 5:00 pm, Mondays-Thursdays effective March 1, 2014. The hourly rate of pay is the RTA contractual hourly rate of **\$38.05**.

Name

Craig, Donna

Jovin, Reina

Funding Source: SIG F2110.150-14-5123

Move to:

Consent Agenda

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual as a Security Aide for the **SIG Grant, Title IIIA, LEP and EPE Grant** for the **2013-2014** school year. The rate of pay is the security contractual hourly rate of **\$19.53**

Name

Aquino, Esther

Funding Source: EPE/SIG / Title IIIA/ LEP F2110.161-14-5123/0293/1425
F2340.161-14-1325

Move to:

Consent Agenda

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff member for a Roosevelt High School Co-curricular Club.

Name

Posada, Erika

Position

Yearbook Assistant

Stipend

\$877.00

Appropriation in Budget: A2850.158-08-0000

Move to:

Consent Agenda

(continued Human Resources & Professional Development)

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals for **Spring Coaching** positions. High School sports begin **March 3, 2014** and Middle School sports begin **March 31, 2014**.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Vito, Joseph	Varsity Boys Track Head Coach	\$5,388.00
Spielmann Karl	Varsity Boys Track Assistant Coach	\$2,996.00
Pettus, Jerone	Varsity Girls Track Head Coach	\$5,388.00
Levitan, Daniel	Varsity Girls Track Assistant Coach	\$2,996.00
Gellar, Kathryn	Middle School Track Head Coach	\$2,768.00
Stiles, Adam	Varsity Baseball Head Coach	\$5,204.00
Notaro, Joseph	Jr. Varsity Baseball Head Coach	\$3,369.00
Littwin, Jeffrey	Middle School Baseball Head Coach	\$2,768.00
Williams, Lauren	Middle School Softball Head Coach	\$2,768.00
Torres, Beverly	Jr. Varsity Softball Head Coach	\$3,369.00
Crummell, Don	Varsity Softball Head Coach	\$5,204.00
Buczkowski, Joan	Varsity Girls Lacrosse Head Coach	\$3,231.00
Gutierrez, Andrew	Varsity Boys Lacrosse Head Coach	\$3,231.00
Moore, Emily	Varsity Boys Tennis Head Coach	\$2,961.00
Serafin, Diane	Middle School Girls Lacrosse Coach	\$2,768.00
TOTAL		\$54,409.00

Appropriation in Budget: A2855.158-08/07-0000

Move to: Consent Agenda

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals for Thinking Maps TOT for the 2013-2014 school year. The stipend for these positions is \$1,500.00

Name
Parker, June
Boyce, Linda
Pall, Susan
Cheswick, Joan

Appropriation in Budget: A2110.150-09-TMAP

Move to: Consent Agenda

(continued Human Resources & Professional Development)

SCHEDULE H
NAME CHANGE

1. NAME CHANGE

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a name change for the following certified staff member:

Name:	Davis, Maereatha
From:	Davis, Maereatha
To:	Geddis, Maereatha

Move to: **Consent Agenda**

MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA *from 02.27.2014*

- a. **BE IT RESOLVED**, that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

MOTION BY:	A. Taylor	SECOND BY:	W. Funderburke	YEA:	<u>5</u>
				NAY:	<u>0</u>
				ABSTAIN:	<u>0</u>

MOTION PASSED

RESOLUTIONS FOR ACTION**A. ORGANIZATIONAL ITEMS****1. ELECTRONIC CIGARETTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education pending the adoption of the revised Board Policy, bans the use, **possession, distribution or sale** of Electronic Cigarettes ("e-cigarettes") on District property to ensure the continued health and wellness of the learning community.

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 5NAY: 0ABSTAIN: 0

POLICY AMENDED AND MOTION PASSED TO ADOPT

B. CURRICULUM AND INSTRUCTION**1. CONSULTANT SERVICES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Creative Tutoring, Inc.** and the Roosevelt UFSD to provide special education services while students attending Friends of Bridges program as per the recommendation of the Committee on Special Education during the 2013-2014 school year.

Funding not to exceed \$2,000.00**Funding Source: A2250.467-09-0000****Item Tabled: Business Office Review**

MOTION BY: W. Scott

SECOND BY: R. Miller

YEA: 5NAY: 0ABSTAIN: 0

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Little Flower Residential Treatment Center** and the RUFSD to provide Summer Dormitory and Maintenance to RUFSD student residing there for the 2013-2014 school year.

Funding not to exceed \$18,000.**Funding Source: F2250.470-14-1408****Item Tabled: Business Office Review**

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 5NAY: 0ABSTAIN: 0

(continued Curriculum and Instruction)

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between the RUFSD and the New York State Office of Alcohol and Substance Abuse for 2014 calendar year. Grant funds allocated to fund two social workers providing drug alcohol prevention and intervention counseling to students district – wide. *Total awarded amount \$138, 813.00.*

Funding Source: F2825.155-14-1404

MOTION BY: A. Taylor

SECOND BY: W. Scott

YEA: 5

NAY: 0

ABSTAIN: 0

MOTION TO AMEND AND PASSED

MOTION BY: W. Funderburke

SECOND BY: W. Scott

YEA: 5

NAY: 0

ABSTAIN: 0

MOTION PASSED

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Cambridge Education LLC and Roosevelt Union Free School District. Cambridge Education LLC will perform the following as required by the Diagnostic Tool for School and District Effectiveness (DTSDE):

- Student Surveys on classroom learning conditions, student engagement and teaching quality
- Staff Surveys focused on school leadership, professional development effectiveness, teachers' self-evaluation of teaching practices and school culture

Funding not to exceed \$13,000 for the 2013-2014 grant funding period.

Funding Source: TitleI Basic 1003A F 2110-469.14.0011

MOTION BY: W. Funderburke

SECOND BY: W. Scott

YEA: 5

NAY: 0

ABSTAIN: 0

MOTION PASSED

C. BUSINESS**1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for January 2014.

MOTION BY: W. Funderburke

SECOND BY: W. Scott

YEA: 4NAY: 0ABSTAIN: 1**MOTION PASSED****2. CLAIMS AUDIT REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Internal Claims Audit Report for January 2014.

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 4NAY: 0ABSTAIN: 1**MOTION PASSED****3. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for January 2014, as approved by the Claims Auditor.

FUND NAME	FUND	November
General Fund	Fund A	\$3,158,480.83
Federal/State Grants	Fund F	\$98,912.76
Capital Projects	Fund H	\$987,614.05
Cafeteria	Fund C	\$105,746.23
Trust and Agency	Fund T & A	\$509,794.02
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	No Payment Made

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 3NAY: 0ABSTAIN: 2**MOTION PASSED**

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A
CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF AGREEMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the agreement between the Roosevelt Teachers Association and the Roosevelt UFSD regarding a salary installment for January 3, 2014.

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 5NAY: 0ABSTAIN: 0

MOTION PASSED

1. CERTIFIED STAFF APPOINTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a staff appoint for the following certified staff members:

- i. **Name:** **Hawkins, Carl**
Appointment: Leave Replacement
Position: **Fifth Grade** ~~Foreign Language Teacher~~
Effective: January 6, 2014-March 31, 2014
Replaces: Mary Hewitt
Location: Ulysses Byas Elementary School
Salary: MA Step 2, \$59,787.26.

Appropriation in Budget: A2110.123-04-0000

MOTION BY: W. Scott

SECOND BY: R. Miller

YEA: 5NAY: 0ABSTAIN: 0

MOTION TO AMEND AND PASSED

MOTION BY: A. Taylor

SECOND BY: W. Funderburke

YEA: 5NAY: 0ABSTAIN: 0

MOTION PASSED

(continued Human Resources & Professional Development)

- ii. **Name:** **Lang, Karen**
 Appointment: Leave Replacement
 Certification: Biology 7-12 Initial
 Effective: November 12, 2013-January 31, 2014
 Replaces: Karl Rasmussen
 Location: Roosevelt HS
 Salary: MA Step 6 \$67,871.00 (pro-rated)

Ms. Lang is currently serving in this position as a substitute teacher

Appropriation in Budget: A2110.130-08-0000

MOTION BY: A. Taylor

SECOND BY: W. Funderburke **YEA: 4**

NAY: 0

ABSTAIN: 1

MOTION PASSED

- iii. **Name:** **Clark, Shikema**
 Appointment: Leave Replacement
 Effective: March 3, 2014-May 31, 2014
 Replaces: Vanessa Herrle
 Location: Washington Rose ES
 Salary : MA Step 1 \$58,848.00 (pro-rated)

MOTION BY: A. Taylor

SECOND BY: W. Funderburke **YEA: 5**

NAY: 0

ABSTAIN: 0

MOTION PASSED

Appropriation in Budget: A2250.120-02-AIG2

- iv. **Name :** **Taylor, Lauren**
 Appointment: Probationary
 Position: Social Studies Teacher
 Certification: Social Studies 7-12/Professional
 Effective: March 24, 2014
 Tenure Date: March 24, 2017
 Replaces: Richard Stevens
 Location: Roosevelt HS
 Salary: MA Step 3 \$61,949.00 (pro-rated)

Appropriation in Budget: A2110-130-08-0000

MOTION BY: W. Funderburke

SECOND BY: R. Miller **YEA: 3**

NAY: 0

ABSTAIN: 2

MOTION PASSED

2. CERTIFIED LEAVE OF ABSENCE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the leave of absence for the following individual for the purpose of serving in a leave replacement position:

Clark, Shikema

Position: Teacher Assistant

Location: Washington Rose

Effective: March 3, 2014- May 31, 2014

MOTION BY: R. Miller SECOND BY: W. Scott YEA: 5
NAY: 0
ABSTAIN: 0

MOTION PASSED

3. CERTIFIED STAFF DISCIPLINE

- a. WHEREAS the Superintendent of Schools has preferred charges against the employee named in Executive Session pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED, that the employee named in Executive Session is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

MOTION BY: A. Taylor SECOND BY: W. Scott YEA: 3
NAY: 1
ABSTAIN: 1

MOTION PASSED

- b. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby implements the decision of the hearing officer under **SED Case** numbers **22,726** and **23,158** and terminates the employee named in executive session pursuant thereto, effective immediately.

MOTION BY: A. Taylor SECOND BY: W. Scott YEA: 5
NAY: 0
ABSTAIN: 0

MOTION PASSED

SCHEDULE B
CLASSIFIED STAFF RESOLUTIONS

1. CLASSIFIED STAFF APPOINTMENTS

All fingerprint and background checks have been satisfactorily completed.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff member:

Name:	Wilson, Sean
Appointment:	Probationary
Position:	Cleaner
Effective:	February 3, 2014
Location:	Roosevelt High School
Probationary Period:	February 3, 2014-August 3, 2014
Reason:	Retirement (Ethel Clark)
Salary:	Step 2 \$35,522.00 (pro-rated)

Appropriation in Budget: A1622.162-08-0000

REQUEST TO REMAIN TABLED: ADDITIONAL INFORMATION NEEDED

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

(continued Human Resources & Professional Development)

2. CLASSIFIED STAFF RESIGNATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following **Substitute Cleaner (part-time)**:

Name: Wilson, Sean
Effective: February 2, 2014

REQUEST TO REMAIN TABLED

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

SCHEDULE C
EXTRA DUTY STIPENDS

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff members for Home Bound Instruction effective March 14, 2014. The rate of pay is the RTA hourly rate of pay of \$38.05. Total not to exceed \$25,000.00.

<u>Name</u>	<u>Position</u>
Buelvas-Kritas, Laurie	Psychologist Social Worker
Camen, Mia	Speech Therapist
Parrish, Todd	Social Studies Teacher
Rose, Charlotte	Special Education Teacher
Smith, Jamel	Social Studies Teacher
Watson, Betsy	Special Education Teacher

Appropriation in Budget: A2250.170-09-0000

MOTION BY: R. Miller **SECOND BY: A. Taylor** **YEA: 5**
NAY: 0
ABSTAIN: 0

MOTION TO AMEND AND PASSED

MOTION BY: W. Funderburke **SECOND BY: W. Scott** **YEA: 5**
NAY: 0
ABSTAIN: 0

MOTION PASSED

(continued Human Resources & Professional Development)

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff members as administrators for OASIS Saturday Academy effective March 15, 2014. The hourly rate for administrators is \$50.00. Positions function from 9:00 a.m. to 12:00 p.m. Total not to exceed \$1,650.00.

Name

Conway, Joy

Johnson, Desrine

Iwuoha, Ogechi

McVea, Nateasha

Appropriation in Budget: ~~A2110.130-07-AIG2~~
A2110.120-07-0AIG1

MOTION BY: A. Taylor SECOND BY: R. Miller YEA: 5
NAY: 0
ABSTAIN: 0

MOTION TO AMEND AND PASSED

MOTION BY: A. Taylor SECOND BY: R. Miller YEA: 5
NAY: 0
ABSTAIN: 0

MOTION PASSED

(continued Human Resources & Professional Development)

SCHEDULE E
SUBSTITUTE TEACHERS RECOMMENDATIONS

1. SUBSTITUTE TEACHER RECOMMENDATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as a **Permanent Substitute Teachers** at a rate of \$110.00 per diem for certified staff.

- i. **Name**
Lang, Karen

Appropriation in Budget: A2110.140-09-0000

This appointment will begin at the conclusion of Ms. Lang's leave replacement appointment

MOTION BY: A. Taylor SECOND BY: W. Funderburke YEA: 5
NAY: 0
ABSTAIN: 0
MOTION TO AMEND AND PASSED

MOTION BY: W. Funderburke SECOND BY: A. Taylor YEA: 5
NAY: 0
ABSTAIN: 0

MOTION PASSED

- ii. **Name**
Bell, Ashton

Appropriation in Budget: A2110.140-09-0000

MOTION BY: W. Scott SECOND BY: W. Funderburke YEA: 5
NAY: 0
ABSTAIN: 0

MOTION PASSED

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as a **Substitute Teacher** at a rate of \$90.00 per diem for non-certified staff.

- Name**
Valle, Marilyn

Appropriation in Budget: A2110.140-09-0000

MOTION BY: A. Taylor SECOND BY: W. Scott YEA: 5
NAY: 0
ABSTAIN: 0

MOTION PASSED

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS****1. OUT OF STATE TRIP – NATIONAL SCHOOL BOARD ASSOCIATION 74th ANNUAL CONFERENCE**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education President hereby approves the attendance to the 74th Annual Conference to be held April 5-7, 2014, at the New Orleans Morial Convention Center, New Orleans, Louisiana. Travel, registration, and lodging will be covered by the District for: Mrs. Funderburke, Mr. Miller, Mrs. Scott, Mr. Taylor and Dr. Wortham.

Appropriate in Budget Code: A1240.405.09.0000
A1240.406-09-0000
A1010.406-09-0000

Move to: Individual Agenda

B. CURRICULUM AND INSTRUCTION**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of January 15, 2014 to February 14, 2014.

Move to: Consent Agenda

2. OUT OF STATE TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Washington Rose 6th Grade students field trip to Baltimore, Maryland on Friday, May 30, 2014, *at no cost to the District*.

Move to: Individual Agenda

(continued Curriculum and Instruction)

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Roosevelt High School Historically Black Colleges and Universities Field Trip to the following schools from April 7th to April 9th, 2014:
- i. Virginia State University
 - ii. Hampton University
 - iii. Norfolk State University
 - iv. Old Dominion University
 - v. Howard University

Total cost not to exceed \$ 6,187.84.

Appropriate in Budget Code: F2110.406-14-1415

Move to: Consent Agenda

3. SUMMER SCHOOL CONTRACT WITH BOCES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between the Roosevelt Union Free School District and the Board of Cooperative Education of Nassau County (Nassau BOCES) for summer school 2014.

Total cost to the District not to exceed \$200,000.00

Move to: Individual Agenda

C. BUSINESS**1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for February 2014.

Move to: Individual Agenda

2. CLAIMS AUDIT REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Internal Claims Audit Report for February 2014.

Move to: Individual Agenda

3. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for February 2014, as approved by the Claims Auditor.

FUND NAME	FUND	November
General Fund	Fund A	
Federal/State Grants	Fund F	
Capital Projects	Fund H	
Cafeteria	Fund C	
Trust and Agency	Fund T & A	
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	

Move to: Individual Agenda

(continued Business)

4. BUDGET TRANSFERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Budget Transfer:

TRANSFERRED FROM				TRANSFERRED TO	
Account Code	Description	Balance	Amount	Account Code	Description
A1620.162-07-0000	Operation of Plant-Salary MS	\$55,405.03	\$15,000.00	A1621.462-09-0000	Maintenance of Plant – Building Repair
A1620.162-02-0000	Operation of Plant-Salary Cent.	\$59,699.87	\$15,000.00	A1621.462-09-0000	Maintenance of Plant – Building Repair
A1620.162-05-0000	Operation of Plant-Salary WR	\$16,957.61	\$ 5,000.00	A1621.462-09-0000	Maintenance of Plant – Building Repair
A1621.221-09-0000	Maintenance of Plant-Equipment	\$9,091.01	\$9,050.00	A1621.223-09-0000	Maintenance of Plant – Grounds Equipment
		Total	\$44,050.00		

Move to: Individual Agenda**5. CASH RECEIPTS FROM ATHLETIC GAME**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts funds in the amount of \$372.00. The funds are a result of cash generated from gate receipts at a Boys Basketball Game. The funds will be used for entry fees at various athletic events.

Move to: Consent Agenda**6. RECEIPT OF CASH FROM MY LOCKER**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts funds in the amount of \$267.68. The funds are a result of cash received from My Locker.

Move to: Consent Agenda

(continued Business)

7. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves amending the following appropriation in the 2013-2014 school budget in the amount of \$639.68. This amendment is funded by cash received from Boys Basketball Game gate receipts and sales from My Locker.

Move to: Individual Agenda

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A**
CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF LEAVE REQUEST

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the leave request for the following certified staff members:

- i. Name: Lynch, Allison**
Position: English Teacher
Location: Roosevelt MS
Reason: Maternity leave
FMLA/Paid Leave: March 3, 2014-March 7, 2014
Unpaid Leave: March 10, 2014-May 2, 2014

Move to: Consent Agenda

- ii. Name: Tarloff, Gayle**
Position: Librarian
Location: Centennial ES
Reason: Medical
FMLA/Paid Leave: February 11, 2014-February 28, 2014 *and intermittent days to be decided*

Move to: Consent Agenda

(continued Human Resources & Professional Development)

SCHEDULE B
CLASSIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CLASSIFIED STAFF APPOINTMENT

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals as substitute cleaners (part-time) at an hourly rate of \$10.75 effective March 31, 2014:

Name

Boyne, Jason
Jacobs, Diane

Appropriation in Budget: A1620.164-00-0000

Move to: Individual Agenda

2. CLASSIFIED STAFF LEAVE REQUEST

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the extension of the leave request for the following certified staff member:

Name:	Bryson-Robinson, Mary
Position:	Nurse
Location:	Roosevelt MS
Effective:	January 6, 2014
Reason:	Continued personal unpaid leave (medical)

Move to: Individual Agenda

(continued Human Resources & Professional Development)

SCHEDULE C
EXTRA DUTY STIPENDS

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual for a Spring Coaching position. Middle School sports begin March 31, 2014.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kohn, Andrew	RMS Boys Lacrosse Head Coach	\$2,768.00

Appropriation in Budget: A2855.158-07-0000

Move to: **Individual Agenda**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual for a Roosevelt MS co-curricular club effective March 31, 2014.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Gallagher, Elizabeth	Honor Society	\$877.00 (pro-rated)

Appropriation in Budget: A2850.158-07-0000

Move to: **Individual Agenda**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for School Sports Supervision for the 2013-2014 school year. The individual listed below is included in an available pool and is not guaranteed employment. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of \$32.43 per hour.

<u>Name</u>
Randazzo, Leonard

Appropriation in Budget: A2855.159-07/08-0000

Move to: **Individual Agenda**

(continued Human Resources & Professional Development)

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified staff member at Roosevelt HS Alternative Learning Academy program, effective March 28, 2014. The rate of pay is the RTA contractual hourly rate of \$38.05. Position functions Monday-Thursday 3:30 p.m. to 6:30 p.m. and Fridays from 3:30 p.m. to 5:00 p.m.

<u>Name</u>	<u>Position</u>
Lang, Karen	Living Environment Teacher

Appropriation in Budget: A2333.150-10-0000

Move to: Individual Agenda

SCHEDULE E**SUBSTITUTE TEACHERS RECOMMENDATIONS**

All fingerprint and background checks have been satisfactorily completed

1. SUBSTITUTE TEACHER RECOMMENDATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as a *permanent substitute teacher* effective March 31, 2014 at a rate of \$110.00 per diem for certified staff.

<u>Name</u>
Moore, Edward

Appropriation in Budget: A2110.140-09-0000

Move to: Individual Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals as a **substitute teacher** effective March 31, 2014 at a rate of \$110.00 per diem for certified staff.

<u>Name</u>
Head, Kristin

Appropriation in Budget: A2110.140-09-0000

Move to: Individual Agenda

(continued Human Resources & Professional Development)

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individuals as **substitute teachers** effective March 31, 2014 at a rate of \$90.00 per diem for non-certified staff.

Name

Dames, Christopher

Harding, Edward

Appropriation in Budget: A2110.140-09-0000

Move to: Individual Agenda

2. **SUBSTITUTE TEACHER RESIGNATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following permanent substitute teachers:

Name

Palacio, Carol

Carpenter, Christina

Effective

January 31, 2014

February 14, 2014

Move to: Individual Agenda

X. DISTRICT BUSINESS*New Business~**Old Business~*

License for Radio Station Follow-up
Grades & Attendance 1st Marking Period
Construction Punch List
10 Pennywood Avenue
Revenue from Verizon
Exhibition/Storage Space for the 369th Infantry Regiment

XI. QUESTIONS/COMMENTS FROM THE PUBLIC

At this time, the public is given the opportunity to address the Board of Education. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

XII. ADJOURNMENT**TIME: 9:55 pm****MOTION BY: W. Scott****SECOND BY: W. Funderburke****YEA: 5****NAY: 0****ABSTAIN: 0**